

**Band Booster
Program Meeting Notes
Held 06/13/13**

Those in attendance:

1. Richard Lewis- Band Director
2. Dalila Aguilera- President
3. Rosie Adolphin- Vice President
4. Elizabeth Velasquez- Secretary
5. Chrissy Hinton
6. Lupita Pena
7. Carla Sherwood
8. Brenda Broussard
9. Shannon Harris

Once again thank you to all of those who took time out of their busy day to attend this meeting. The highpoints of our meeting are as followed.

- The decision was made that we will be using Reflection Printing in Baytown to print the programs
- Jordan will be doing the "Print Ready" for a small fee (pending fee amount), Jordan has worked with the printing company before
- We corrected wording and pricing on the handouts we will be handing out to companies and students.
- The agreement was to keep the Program name on the cover "Athletic Program"
- Everyone Present will be going to at least 10 companies in the coming days (our goal is to get 7 or more Sponsors at the \$1,000+ mark) Go team!!!!!!
- The proposal of carbon copies was approved; 100 of each order sheet will be ordered (thank you to the two donations that we received ☺ the rest of the monies will come out of the Band Booster account.
- Reminder that Dalila will call the previous year's sponsors (list given out at meeting)

Timeline/ deadlines

- Email your company names to Dalila by June 17 (Monday)
- Dalila will send everyone an email on June 18 (Tuesday) indicating all companies so that no duplications are made.
- Sponsorship orders due by July 26 (Friday)
- Student Ads due by August 16 (Friday)
- Athletic Meeting August 5 (Monday) have a set up just in case we get orders
- Picture Day August 9 (Friday) all day event; just in case receive orders

We may meet in July to get an update on how things are going. Dalila will email the date at a later time.

Again, Thank you! Thank you! Thank you! –Remember please if you have any suggestions, concerns, and/or questions please feel free to call or email Dalila (me).

GCM BAND BOOSTERS MINUTES

JUNE 18, 2013

Emergency Meeting:

- An emergency meeting was called to elect a new treasurer.
- The meeting was called to order by Dalila.
- Arlene Chapa was nominated for the treasurer position. All present at this meeting were in favor.
- The present members of the Band Booster Board for the years 2013-2014 are...
 - President, Dalila Aguilera
 - Vice President, Rosie Adolphin
 - Secretary, Elizabeth Velazquez
 - Treasurer, Arlene Chapa
- Leah Moody will be heading the Concession Stand Committee.
- Laurinda Schweers will be in charge of the Band Boosters website.
- The new board will meet Friday at 4:30 at the Community Bank with Amy to sign over the account.
- Booster meetings moved back to every 2nd Tuesday of the month at 6:30 p.m.
- It was discussed that the Summer Concert would be changed depending on Football Scrimmage. If Scrimmage is Saturday, the concert stays on Friday. If Scrimmage is on Friday, the concert will be moved for Thursday. Mr. Lewis will check with Coach Boyd on the date of the Scrimmage.
- Board meeting on Tuesday, June 25th with Mr. Lewis at Starbucks (I-10) at 6:30.
- The possibility of bringing snacks and drinks to meetings to attempt to bring up parent attendance was discussed.
- A new list of business ads was given.
- Concession Stand:
 - It was discussed that students could earn Band Bucks for their account by volunteering to work in the concession stands at the JV games. Students could earn ten Band Bucks from opening to close.
 - Parents will be called or e-mailed to verify students that signed up to work the concession stand.
 - It was discussed that there could be periodic drawings for parents volunteering in any band event.
 - There will be sign-up sheets for volunteering.
 - It was discussed that there would be two signatures for monies coming in, and two to three signatures for monies coming out.
 - Mr. Lewis will talk to the Coach to express our interest in also handling the concession stand in the spring season.

GCM BAND BOOSTERS MINUTES

BOARD MEETING

JUNE 25, 2013

Committees:

- We discussed the different committees we could have:
 - Hospitality
 - Concession stand
 - Fundraisers
 - Athletic program
 - Scholarships
 - Website/Facebook/Newsletter
- We discussed about the title we could give or call the person in charge of or heading each committee. We decided we would call them Chairman, i.e. Chairman of Concession Committee, Chairman of Athletic Program, etc.
- We discussed that the hospitality committee can be in charge of...
 - Pink-out night
 - Parent night
 - Pool party
 - Band banquet
 - And others...
- We discussed that e-mails would be sent out for volunteers that would like head or help out in the different committees. Also, a meeting was scheduled for July 16th, at 7 p.m. at Starbucks (I-10) for anyone interested in heading or helping out in the committees.

Fundraisers:

- The school band will be having cookie dough and discount card fundraisers.
- We discussed that the band boosters would have the Boars Head fundraiser in spring for Easter.
- We discussed that at later Band Boosters meetings we would talk about which other fundraisers we can do if needed.

Newsletter:

- We decided that the Newsletter would be integrated on the Band Boosters website. We discussed that this would be more efficient than handing a paper Newsletter to the students and it not getting to the parents.

Parents (Volunteers)/Students:

- Sign-up sheets at meetings for volunteers.
- Parents can also check on Charms for volunteer needs and sign-up.
- Parents can earn volunteer hours that convert into name drawing.
- Students that sell ads can earn 10 Band Bucks per ad.
- Students working the concession stand will earn 10 Band Bucks per game.

Beginning of the year packet:

- We discussed changes on the different levels of the Band Booster donation form.
 - The top two levels will get a framed certificate and also be recognized on the Band Booster website.
 - The bottom two levels will be recognized on the Band Booster website.
- There should be more changes on order forms, depending on Jeff's response on some items.
- We decided that there will be no themed "band parent" t-shirts. There will only be the GCM Patriot Band t-shirts and hoodies.

Other topics:

- The Summer Concert will be on Thursday, August 15th. There will be a table set up with order forms for people wanting to order t-shirts and etc. We will get a receipt book for purchases made that night.
- There will be a Winter Concert with a dinner in the school cafeteria. We will speak with Mr. Cunningham to see if he would like to cook spaghetti for that night. We also talked about maybe having a silent auction.
- The question was asked of if there was a better way for parents to access student's accounts.
- Mr. Lewis arranged for the concession stand issues to be fixed.
- It was asked how many seniors there would be this year. Mr. Lewis counted nineteen. We talked about maybe having a Senior Night out at the end of this football season.
- We established that the scholarships are only good by the end of the school year.
- We established that the Band Boosters would provide the money on the first Band Booster meeting on September 10th for the students that went to the Drum Major band camp.

GCM BAND BOOSTERS MINUTES

AUGUST 6th 2013

- Board and chairs introduced.

CHAPERONES

- Help is needed on the buses and on the field during games.
- A reminder was given that criminal background checks are required in order to volunteer for chaperoning. This can be done at the school website.

CONCESSIONS (Chair Ms. Leggington)

- Help is needed with the concession stand. We need somebody to get it started—opening, getting the cheese started, etc. until more people arrive.
- There is a sign-up sheet for volunteers for the JV games.
- Help is needed for someone to go to Sam's to estimate prices on all items needed for the concession stand.
- Need help on August 17th to clean, stock, and ready the concession stand for the first game.
- Need two to three students to operate the concession stand each game. They will earn 10 Band Bucks.
- Those 10 Band Bucks will be written in the form of a check and given to Mr. Lewis to put in the student account to go towards the expenses involved in field trips and other activities.

ETC.

- The GCM band now has a website, as well as a Facebook, Twitter, and Instagram.
- Parents are encouraged to take pictures and post them on social websites.
- We still need two chairs for Scholarship and Fundraiser committees.
- We met the goal to print and ready the Athletic Program. August 16th is the deadline for ads.
- A motion was made to sell popcorn, and all were in favor.
- A Boars Head fundraiser will be held during Spring.
- The thought was given to maybe offer a spaghetti dinner and a silent auction for the Winter Concert. We need to coordinate it with the director of school services, and cafeteria.
- Chevron is willing to offer a good-neighbor program, and it has to be set up through somebody that works with them. If anybody works with them, or knows someone that works with them, please contact the Band Boosters.
- Help is needed with snacks on away games.
- Pool party is on August the 8th, students will be asked to bring different items.
- The new color guard teacher was introduced. (Ms. Powell)

GCM BAND BOOSTERS MINUTES

October 8th, 2013

- We provided gloves to the color guard instead of pom-poms.
- We're not allowed to do a split-pot, so an alternative we may do a raffle, though the prize cannot be cash. We will need clearance from Mr. Wahl. All were in favor.

GARAGE SALE

- The only day we could do the garage sale is Saturday, February the 27th.
- It will probably be from 8am to 12 noon.
- We would need security (at least two guards) for these four hours. This will probably cost somewhere between \$150-\$200.
- Any items that are not sold will have to be taken back by the people who dropped them off, or we could give to Good Will or Purple Heart.
- We will continue on discussing Garage Sale details at a later date.

SPAGHETTI DINNER

- Scheduled for December 12th from 6pm-8pm. It would be the concert dinner, silent auction, and a raffle.
- We need to get donations for the silent auction.
- We will get parents to donate desserts.
- We will give each family 5 tickets to sell for the dinner. Rosie is getting a price.

OTHER

A new treasurer was elected, Elizabeth DeLeon. All were in favor.

We will pay pizza and toll for Friday's game.

Prices were adjusted at the concession stand.

There are 49 members of the Band Booster's club.

Senior students need to apply for the scholarship.

Chaperones who are going to ride the bus need to sign up on Charms. Anybody who is going to help out at the game should e-mail Dalila.

We need volunteers to sell the Athletic Program of the games since the cheerleaders can no longer do it. We will be dropping the price of the Athletic Program for the next games.

We only have 14 subscriptions for the Baytown Sun.

We're thinking about maybe doing an ad on the yearbook for seniors, maybe take a picture with all the seniors and put it in the yearbook. Shannon Harris agreed to donate \$50 to pay for the ad.

It was discussed of maybe doing a Band Family Night or Family Picnic to promote the Band Boosters to get people to join. We could mail an invitation in Spanish and English and send it.

**Band Booster Meeting
Agenda
11/12/13**

- Pass out handouts/ Sign In
- Welcome
- Meeting Notes from last meeting (questions/comments)
- Booster Finances
- Color Guard info (update)
- Concessions Update (helpers/ finance)
- Web site/ Facebook Update
- Fundraisers (need Chair)
 - Spaghetti Dinner along with Silent Auction (Winter Concert)
 - Kroger Card (ongoing)
 - Discount cards (still selling-bought from band)
 - Etc... Ideas....
 -
- Banquet Discussion and vote
- Open Topics.....

Timeline

1. November 14th – Away Game (Deer Park)
2. December 6th – Christmas Parade
3. December 10th – Booster Meeting
4. December 12th - Winter Concert and Spaghetti Dinner/ Silent Auction

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GCM BAND BOOSTERS MINUTES

FEBRUARY 4TH 2014

FINANCES

- \$10,791.34 is current account balance.
- The only expected next big expense is the band banquet.

FUNDRAISERS

- Boar's Head fundraising to start on March 4th.
- Items to be sold are: turkey, ham, brisket, and a cheese basket that will consist of 4 cheeses, 2 salamis, and 1 jar of deli mustard.
- Deadline will be March 31st and delivery date will be Saturday, April 12th.
- They will sell for \$30 and the profit will be \$10.
- Students will get \$5 into their account per items sold.

OTHERS

- No answer from Mr. Wahl about raffles at games as of yet.
- We're planning to sell decals for GCM that will cost \$5 and sell for \$10 each. We will order 20 first, see how orders go, and then we'll go from there. It will probably be good to sell next year at the games,
- We will probably start selling ads for the athletics book by April.
- We will check with Rosie about information for Senior's band scholarships.
- We need to get with the Seniors to choose the menu item for the band banquet.

GCM Band Boosters Minutes

May 27th,2014

-Financial report was given. Final balance after outstanding checks and transfers to savings will be \$2,937.45.

-Nominations and votes were taken for new Board Members. Brenda Broussard was nominated for the position of president- all are in favor. Cynthia Plemons was nominated for the position of Vice President- all are in favor. Heather Vinson was nominated for the position of Treasurer-all are in favor. Janet Hughes was nominated for position of Secretary- all are in favor.

The new GCM Band Boosters Board Members starting on June 1, 2014 are:

President- Brenda Broussard Maatsch

Vice President- Cynthia Plemons

Treasurer- Heather Vinson

Secretary- Janet Hughes

The outgoing Board members would like to welcome the new Board members and give thanks to everyone for all the support and help in the past year.

-Mr. Lewis and Mr. V asked if the Boosters could pay for the T-shirts for Fishcamp- all are in favor.

-Meeting at the Garth and I-10 Starbucks this Friday May 30, 2014 at 6:30 to start the process for the new Athletics Program.